



**DISTRICT OF COLUMBIA**  
***OFFICE OF THE INSPECTOR GENERAL***

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## **REPORT OF INSPECTION**

**D.C. DEPARTMENT OF PUBLIC WORKS**

# **PARKING SERVICES ADMINISTRATION**

**Report No. 02-0001KA**

**May 2002**

**Charles C. Maddox, Esq.**  
**Inspector General**

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**GOVERNMENT OF THE DISTRICT OF COLUMBIA**  
**Office of the Inspector General**

Inspector General



May 17, 2002

Ms. Leslie Hotaling  
Director  
Department of Public Works  
2000 14th Street, Northwest  
Sixth Floor  
Washington, DC 20009

Dear Ms. Hotaling:

Enclosed is our final *Report of Inspection of the Department of Public Works, Parking Services Administration*. Comments from DPW on the 39 findings and 55 recommendations by the inspection team are included in the report.

Also enclosed are *Compliance Forms* on which to record and report to this Office any actions you have taken concerning each outstanding recommendation. These forms will assist you in tracking the completion of actions taken by your staff, and will assist this Office in its inspection follow-up activities. We track agency compliance with all agreed-upon recommendations made in our reports of inspection. We request that you and your administrators establish response dates on the forms and advise us of those dates so we can enter them on our copies of the *Compliance Forms*. We know that in some instances, things beyond your control, such as budget decisions, impact on trying to set specific deadlines. In those instances we request that you assign *target dates* based on whatever knowledge and experience you have about a particular issue. Please ensure that the *Compliance Forms* are returned to the OIG by the response date, and that reports of "Agency Action Taken" reflect actual completion, in whole or in part, of a recommended action rather than "planned" action.

We appreciate the cooperation shown by you and your employees during the inspection and we hope to continue in a cooperative relationship during the upcoming follow-up period.

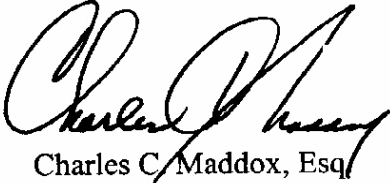
If you have questions or require assistance in the course of complying with our recommendations, please contact me or Alvin Wright, Jr., Assistant Inspector General for Inspections and Evaluations at (202) 727-5052.

Letter to Leslie Hotaling

May 17, 2002

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Sincerely,

A handwritten signature in black ink, appearing to read "Charles C. Maddox". The signature is stylized with large, flowing loops and a prominent "M".

Charles C. Maddox, Esq.  
Inspector General

Enclosure/Attachment

CCM/AW/JCS

cc: Mr. John A. Koskinen, Deputy Mayor and City Administrator

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## ACRONYMS

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<b>AJVD</b>	Abandoned and Junked Vehicles Division
<b>DCMR</b>	District of Columbia Municipal Regulations
<b>DMV</b>	Department of Motor Vehicles
<b>DDOT</b>	District Department of Transportation
<b>DPW</b>	Department Of Public Works
<b>MPD</b>	Metropolitan Police Department
<b>MVO</b>	Motor Vehicle Operator
<b>PCO</b>	Parking Control Officer
<b>PMD</b>	Parking Management Division
<b>PSA</b>	Parking Services Administration
<b>RPP</b>	Residential Parking Program
<b>TIMS</b>	Ticket Information Management System
<b>WALES</b>	Washington Area Law Enforcement System

# PARKING SERVICES ADMINISTRATION

